

## Researcher Registration Form

Please read Rules of Usage on the back of this form before signing.

Please PRINT clearly

Full Name: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City, State, Zipcode \_\_\_\_\_

Phone: [     ] \_\_\_\_\_ Email: \_\_\_\_\_

ID type and number [Drivers License, Student ID] \_\_\_\_\_

Status / Affiliation: [Please check where appropriate, and specify where required]

\_\_\_\_\_ KMFA Volunteer, Activity: \_\_\_\_\_

\_\_\_\_\_ Student, School: \_\_\_\_\_

\_\_\_\_\_ Individual [personal use only]

\_\_\_\_\_ Institution, specify: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City, State, Zipcode: \_\_\_\_\_

Phone: [     ] \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ Corporate/Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zipcode: \_\_\_\_\_

Phone: [     ] \_\_\_\_\_ Email: \_\_\_\_\_

Purpose of Research: \_\_\_\_\_

Research Topic: \_\_\_\_\_

*I certify that I have read the Rules of Usage on the back of this form and agree to abide by them. Failure to comply with these rules may result in the denial of access to the collections.*

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print Signature: \_\_\_\_\_

**Kennedy Mine Foundation Mining Archive**  
Contact Archive Manager: [archives@kennedygoldmine.com](mailto:archives@kennedygoldmine.com)  
Phone: 209-223-7968 --- <http://www.kennedygoldmine.com>  
Mail: PO Box 684 Jackson, CA 95642

## RULES OF USAGE

### Registration:

All researchers using the Kennedy Mine Foundation Mining Archive materials must have on file a completed, and up-to-date copy of the Researcher Registration Form.

All researchers must present personal photographic identification [driver's license, student ID card, etc.] at time of registration. If ordering materials by email, or letter, enclose a high quality photocopy of the ID.

All on-site researchers must sign in daily at the reference desk.

### Copyright:

Researchers agree to abide by U.S. Copyright Law [Title 17, U.S. Code]. **Receipt of copies of material does not convey copyright permissions. It is the researcher's responsibility to insure full compliance with all relevant copyright laws.** In addition, users agree to abide by any restrictions placed on materials, including, but not limited to: licensing for a specific purpose, written agreements or contracts, and verbal or written instructions by staff. Information about restrictions is available from the staff. See [Copyright Agreement](#).

### Procedures:

Please leave all electronic devices locked in your car. Only pencils, [no pens allowed] and note paper are permitted in the Archive. **No photography of any kind is permitted. No flash drives are permitted. No computers, phones or scanners are permitted.**

Food and beverages are not allowed in the Archive. No smoking is allowed.

A [Request Form](#) must be filled out completely for every requested collection or printed item.

In-person research at the Archive is allowed only [1] collection item [book, box, folder, etc.] at a time at the tables.

Archival items must be kept in the original order; do not remove materials from folders. Gloves may be required.

Fragile items, one-of-a-kind documents, or items dated 1970 or before may not be handled by the public. Request a digital image instead.

### Copies:

**Copies may only be made by Staff. No photography of any kind is permitted.** In addition to protecting fragile documents and photographs, Archive copy fees help defray the costs of preserving documents and maintaining the Archive for the use of the public. Your support is appreciated. See [Fee Schedule](#) for details.

Copies are not available on demand. Place your order with staff at the desk. **Advance Payment by cash or check is required** before item is shipped. Depending on the item, expect 3-4 weeks for delivery. You will be notified of any delay beyond 4 weeks.